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Government of Jammu and Kashmir
Civil Secretariat Health & Medical Education Department

Subject: Policy for allotment of sites/structures for use as Fair Price Medical Shops, Canteens & STD booths at health institutions of Health and Medical Education Department.

Government Order No:- 492 HME of 2008
D a t e d: 17 - 6- 2008

In supersession of all previous orders on the subject, sanction is accorded to a revised policy for allotment of sites/structures for use as Fair Price Medical Shops, Canteens & STD Booths at health institutions at State/Divisional/District/Sub District/Block Hospitals of Health and Medical Education Department to further streamline the procedure and to effect greater transparency in the allotment system.

A- Procedure for allotment of structures/ sites in Hospitals

1. All sites or built up structures earmarked and notified by the Government for use as Medical Shops, Canteens and Public Call Booths available within the premises in various health Institutions of Health and Medical Education Department shall hence-forth be allotted in a transparent system in the following manner; -
 - a) All allotments shall be made through auction by inviting sealed bids from general public through advertisement in leading local newspapers.
 - b) Standing Committees shall be constituted as given in Para 25 one each for Medical/Dental Colleges, Director Health Services of each Divisional to fix the minimum reserve price for the site/ structure to be allotted on licence. This reserve price will be reflected in the advertisement notice.
 - c) The Standing Committee concerned shall also decide the allotment of such structures of Medical/Dental Colleges and their Associated Hospitals and of Directorate of Health Services.
 - d) At District Level, a Committee comprising Chief Medical Officer, Medical Supdt. of District Hospital and a representative of Director Health Services shall evaluate and process the bids and submit these to the Standing Committee concerned for decision and allotment. At Sub-District and Block level Institutions BMO shall be the as additional Member of the Committee. These Committees are, however, authorized to seek guidance from the respective Head of Department from time to time.
 - e) In case of un-built sites, structures shall be constructed by the Department and not by the successful bidders. The minimum reserve price for such sites shall not be less than estimates for construction of the structure.

B- Eligibility

2. Only permanent residents of J&K state shall be eligible to participate in the auction.
3. In respect of Fair Price Medical Shops, only those bidders who are in possession of a retail drug sales license issued by the competent authority under Drug and Cosmetics Act shall be eligible to participate in the auction

C- Procedure and duration of allotment.

4. Bids shall be received in prescribed form which can be obtained from the Offices of concerned Director Health Services (Kashmir/Jammu) or concerned Principal Government Medical/Dental Colleges (Srinagar/Jammu) CMO/Medical Superintendent of the Hospital concerned or any other office as may be notified in the Public Notice on payment of Rs. 500/- per form.

