

Guidelines for Registration of Firms /Vendors for supply of different items required in Medical College & its Associated Hospitals.

- 1.** Bank draft in favour of MEMBER SECRETARY MEDICAL college and associated hospitals purchase committee (R.C.C.) S.M.G.S HOSPITAL JAMMU :-
 - Rs. 10,000/- in respect of traders for multiple groups
 - Rs. 5000/- in respect of original manufacturers and
 - Rs. 2500/- in respect of local S.S.I Units.

- 2.** The firm will have to furnish proof of registration to all purchase committee (Rate Contract Committees) of health and medical education department Jammu and Kashmir while offering tender.

- 3.** Firms having WHO/ GMP (World Health Organizations. Goods Manufacturers Practice).

- 4.** Firms registered with sales tax department having latest sales tax clearance certificate.

- 5.** Firms having latest Income Tax clearance certificate.

- 6.** Firms having I.S.O / ISI certificates where-ever applicable.

- 7.** Firms having Drug Manufacturing / Drug Licence renewed by the respective Drug and food organization of the respective state govt.

- 8.** The state S.S.I Units holder while registering their units with the committee shall have to furnish.
 - a.)** Sales Statement duly authenticated by Sales Tax and Income Tax Department. In case of exemption they shall submit last three years balance sheet so as to establish their average annual turnover.

 - b.)** Sales Statement duly authenticated by Sales Tax and Income Tax Department. In case of exemption they shall submit last three years balance sheet so as to establish their average annual turnover.

 - c.)** They shall also produce the permanent registration certificate along with a latest list of product being manufactured and a certificate to the effect that the unit is in active production as on the date of registration duly issued by the industries department be attached.

 - d.)** They shall also produce Drug manufacturing licence duly renewed by the Drug and food Organisation of the J&K State.

e.) They shall also submit certified proof of sales turnover to Non – Government Institutes/Market Sales for the last 2 years.

9. The firm representing one or two Principals duly authorized shall be charged registration fee of Rs. 2500/- Per firm. The firm who represents more than two companies shall be charged Rs. 10000/- only as registration fee(non - refundable). The Traders can tender on behalf of their principals provided that the firms they are representing have WHO/GMP or ISO -9001 certification.

10. All the above groups are exempted from WHO/GMP certification except Drugs and I.V Fluids. But wherever applicable ISO/ISI certification is required.